



Office of the Ethics Commissioner of Alberta

Non-Commercial Travel Request Form

Version Control: October 2019

Please complete form below and email to info@ethicscommissioner.ab.ca, include all backup documentation and correspondence related to request

NOTE: the information provided will be included on your public disclosure statement

Refer to the [Gifts and Non-Commercial Air Travel](#) brochure on our website as well as Section 7.1 of the [Conflicts of Interest Act](#) for more information on travel on a non-commercial aircraft

Date of flight(s), origin, destination and cost (*per person*) of flight (include email from donor outlining the cost):

Name of donor(s) offering travel (including name of company, person's name, position and contact information):

Names of all potential passengers on flight including, but not limited to MLAs, staff, individuals from donating organization, and others:

Circumstances under which the travel is being offered (i.e. reason for accepting travel, attach additional page(s) or supporting documentation, including email correspondence):

Reason as to why tour cannot be done by ground: