



Office of the Ethics Commissioner of Alberta

Gift Acceptance Request Form

January 2019



Please send completed form along with supporting backup documentation in one email to info@ethicscommissioner.ab.ca

1. Today's date:

2. Date(s) of event (if applicable):

3. Name of event (if applicable):

4. Name of person and company offering the gift (***required**):

5. Name(s) of person(s) being offered the gift (name of MLA and/or any other possible persons accepting, i.e. spouse, staffer) (***required**)

6. If an event, will the person or organization offering the gift or ticket be in attendance as well?* Yes No

7. What is the total (actual, or approximate) cost of the item / event (***required**)
(if more than 1 ticket, indicate number of tickets x price each ticket = \$XX)

8. How did you ascertain the value? (***required**)

9. Has the Member been OFFERED any other gifts / tickets from the organization within this reporting year?

**** If yes, provide details of what has been OFFERED thus far this year, including costs. (***required**)**

10. Has the Member ACCEPTED any other gifts / tickets from the organization within this reporting year?

**** If yes, provide details of what has been ACCEPTED thus far this year, including costs. (***required**)**

11. What is the relationship between the Member and the person or organization offering the gift? (***required**)

12. Why is the gift being offered? (***required**)

13. Other relevant information or comments:

** Please include a copy of the actual email or invitation from the person offering the gift along with this form in one email*

*A guide to gifts and non-commercial air travel can be located:
<http://www.ethicscommissioner.ab.ca/media/1740/gift-acceptance.pdf>*