

Office of the Ethics Commissioner - Travel, Executive Vehicle, and Hospitality Expenses Report for April 2018 to March 2019

(last updated: November 6, 2018)

The Ethics Commissioner's travel and hospitality supports the activities of the Office and includes meetings with Members of the Legislative Assembly, their Political Staff, Designated Office Holders and/or Senior Officials of the Government of Alberta; meetings with persons involved with ethics agencies or who are interested in ethics issues; membership in organizations such as the Canadian Conflict of Interest Network (CCOIN), Council on Government Ethical Laws (COGEL) and the Ethics Practitioners' Association of Canada (EPAC), Lobbyists and their organizations; and attendance at conferences or training sessions related to the work of the Office.

The Office of the Ethics Commissioner is listed as a tax-free Government of Alberta agency and is not subject to the Goods and Services Tax. However, expenses in this report may occasionally include GST in those cases where GST was charged and could not be reversed by the charging entity or recovered from the federal government.

1. Travel Expenses

Travel expenses paid by the Office are listed by trip. Costs covered by hosts are not included. Allowable expenses and meal/personal per diems are calculated based on the guidelines established under Treasury Board Directive 03/2012 and 4/2012 (GOA Travel, Meal, and Hospitality Expense Directive)

Accommodation includes long distance charges for government business (personal long distance calls are not paid for by the Office) or internet access fees through hotel, and other local, state, provincial, or federal taxes and surcharges.

* "Other Transportation" includes public transportation, rental vehicle, taxis, parking, etc.

** "Other" includes per diems, kms to and from airport, etc.

Travel date(s)	Destination	Purpose and details	Total Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
May 31- June 1, 2018	Toronto, ON	Institute of Public Administration Attendee: Hon. Marguerite Trussler, Q.C.	665.65	86.00	527.78	16.55		1,295.98 0.00
September 4-7, 2018	St. John's, NFLD	CCOIN 2018	1024.66	55.00	621.18	0.00		1,700.84
		Attendee: Kent Ziegler	1036.35	121.79	603.33	114.78		1,876.25
		Attendee: Lara Draper	843.03	153.10	603.33	118.90		1,718.36
September 24-26, 2018	Toronto, ON	Lobbyist Conference Attendee: Lara Draper	506.86	240.90	1091.93	67.80		1,907.49
November 2, 2018	Calgary, AB	Meeting with Post-Secondary Institutions Attendee: Hon. Marguerite Trussler, Q.C.	0.00	40.80	0.00	0.00		40.80
			\$ 665.65	\$ 697.59	\$ 3,447.55	\$ 318.03	\$ -	\$ 8,539.72

Note: for meals where receipts are not provided, the default maximum is the amount set out in the Treasury Board Expenses Directive.

2. Executive Vehicle Expenses

The Ethics Commissioner uses her personal vehicle and does not have an executive vehicle.

3. Hospitality Expenses

Hospitality date	Purpose and details	Location	Amount
August 30, 2018	Team Recognition Lunch Attendees: Hon. Marguerite Trussler, Q.C., Kent Ziegler, Lara Draper, Heidi Horne, Effi Kaoukis, Jeffrey Tran	First Round, Edmonton, AB	\$ 119.75
Total			\$ 119.75